

**REPORT FOR: PERFORMANCE AND
FINANCE SCRUTINY
SUB-COMMITTEE**

Date of Meeting:	11 July 2013
Subject:	Chair's report
Responsible Officer:	Alex Dewsnap, Divisional Director, Strategic Commissioning
Scrutiny Lead Member area:	All areas
Exempt:	No
Enclosures:	<i>Appendix A: Note of Chair's briefing held on 17 June 2013</i> <i>Appendix B: Summary of issues selected for further monitoring at Q4 2012/13</i> <i>Appendix C – Quarterly Corporate Scorecard 2012/13</i> <i>Appendix D – Annual Corporate Scorecard 2012/13</i>

Section 1 – Summary and Recommendations

This report sets out issues considered by the Chair since the last meeting of the Performance and Finance scrutiny sub-committee.

RECOMMENDATIONS:

The sub-committee is requested to note the report.

Section 2 – Report

Introductory paragraph

This report outlines the work of the 2012-13 Chair & Vice-Chairman and of the new 2013-14 Chairman since the last report to the meeting of the sub-committee held on 23rd April 2013.

Background

1. Chairman's Briefing – 17th June 2013

A briefing for the Chairman was held on 17th June 2013. Councillor Sue Anderson also attended as Vice-Chair Elect .

The meeting covered

- Financial information on Public Health transition from the PCT and expected running costs that the Sub-Committee had requested on 29th January 2013
- Finance update for Quarter 4 2012-13
- Corporate Scorecard for Q4 2012/13 and update on indicators identified for further monitoring
- Matters arising from last P&F questions (these were in hand).

On future P&F agenda items it was agreed to ask that two reports previously scheduled for 11th July 2013, on Capita Outsourcing (current contract) and on IT Disaster Recovery, are postponed to 30th September. It was also agreed to request that the follow-up report on Procurement go to the 30th September meeting. The other items for 11th July were agreed.

A note of the briefing is available at Appendix A.

2. Future Chairman's Briefings

The next Chairman's briefing will be held in August/September 2013.

3. Agenda items – 11th July 2013

- Appointment of Vice-Chair
- Chairman's report
- Revenue and capital monitoring 2012-13 Quarter 4
- Revenue and capital outturn 2012-13
- Children and Families: Performance Issues
- Private Rented Sector review: progress report.

Financial Implications

This report deals with matters of financial and service performance throughout.

Performance Issues

This report deals with matters of financial and service performance throughout.

Environmental Impact

Not applicable.

Risk Management Implications

Not applicable.

Corporate Priorities

The work of the sub-committee addresses all of the council's corporate priorities.

Section 3 - Statutory Officer Clearance

Not required for this report.

Section 4 - Contact Details and Background Papers

Contact: Guy Fiegehen, Scrutiny Officer, 020 8420 5389,
guy.fiegehen@harrow.gov.uk

Background Papers:

Quarterly Corporate Scorecard for 2012-13 Q4 and the Annual Corporate Scorecard for 2012-13 – available at:

{Manize – Normally the quarterly corporate scorecard is already published with the relevant Cabinet report, but this time it needs to be placed on the web as a separate background document as that won't be published in time. In addition, because it's the end of the year, there is also the annual corporate scorecard. Copy of scorecards attached to my covering email.

http://www.harrow.gov.uk/downloads/file/13770/strategic_performance_report_q3_oct-dec_2012]